

April 30, 2015 (Revised)

Mr. Bill Burke, Building Projects Manager
Collin County
4600 Community Avenue
McKinney, Texas 75071

Re: Proposed Addition to Collin County Medical Examiner's Office
700-B Wilmeth Road
McKinney, Texas 75069



Dear Mr. Burke:

Spurgin & Associates Architects is pleased to submit this proposal to provide Professional Design Services for the addition to the Collin County Medical Examiner's Office, located at 700-B Wilmeth Road in McKinney, Texas.

Scope: Provide architectural, structural & MEP engineering, bidding & construction documents including some demolition and remodeling of existing space and the new addition, contract administration services for the project based on a 4,534 SF new addition per the approved plan resulting from the previous schematic space planning project, and a third party estimate of construction cost based on 90-95% complete CDs near the end of the construction document phase. The scope of the work does not include any civil engineering as none is anticipated at this time, but can be provided on an hourly rate agreed upon prior to commencement of work in the event it is determined that civil engineering will be required during the course of the project.

Fee: Spurgin & Associates Architects propose a lump sum A/E fee of Ninety Three Thousand Dollars (\$93,000.00) excluding reimbursable expenses. The fee is based on approximately 10.33% of the estimated \$900,000.00 construction cost.

Extra Services: Additional services requested by Collin County will be performed at an hourly rate per the schedule shown below.

Reimbursable Expenses: Reimbursable items shall include lodging, airfare, rental car, meals, delivery charges, long distance telephone charges, postage, mileage, film, film processing, CADD plots and printing charges not included in above services provided. These charges will be used for the expedience of the project and be at the sole discretion of the consultants. Reimbursable expenses shall be invoiced at consultant's direct cost incurred with a maximum not-to-exceed Nine Thousand Dollars (\$9,000.00).

Schedule of Direct Labor Rates:

| <u>Discipline</u> | <u>Staff Designation</u> | <u>Hourly Billing Rate</u> |
|-------------------|--------------------------|----------------------------|
| Architect | Principal Architect | \$110 |
| Architect | Technician | \$50 |
| MEP | PE Engineer | \$100 |
| MEP | EIT Engineer | \$60 |
| MEP | Administrator | \$40 |
| Structural | Principal | \$130 |
| Structural | Engineer I | \$110 |
| Structural | Designer I | \$95 |
| Structural | Draftsman II | \$82.50 |
| Structural | Administrative Services | \$62.50 |

Please do not hesitate to contact our office if you have any questions or comments. We have always felt very blessed to have a longstanding repeat client such as Collin County and of course look forward to working with Collin County once again on another successful project.

Respectfully submitted,


Kent Spurgin